How to Access Funding for Catering/Food

Begin planning for any catering or food related expenses that you were funded for at least one month prior to the event date.

- Contact Pam Creger and arrange a meeting to discuss your funding amount, source and best practices for hosting an event with food and how payment should be handled
 - o <u>Pamela.Creger@uni.edu</u>
 - o **(319) 273-7605**